

Application Guide for International Chinese Language Teachers Scholarship Students of Tongji University 2024

To meet the growing international demand for Chinese language teachers, facilitate Chinese language education around the world, and support the professional development of Chinese language teachers, the Center for Language Education and Cooperation (CLEC) has established the International Chinese Language Teachers Scholarship (hereinafter referred to as the Scholarship) for eligible Chinese language teachers outside of China. Confucius Institutes, independent Confucius Classrooms, selected HSK test centers, foreign educational institutions, Chinese language teacher training programs/Chinese departments at foreign universities, professional associations for Chinese language teaching, Chinese embassies (consulates) abroad (hereinafter collectively referred to as Recommending Institutions) may recommend outstanding students and in-service Chinese language teachers to further their studies in international Chinese language education and related programs at Tongji University.

Tongji University, located in Shanghai, is a prestigious higher education institution directly under the Ministry of Education. After more than 110 years of development, Tongji University has become one of the leading universities in China with competitiveness. We warmly welcome applicants from all over the world to study here.

I. ELIGIBILITY

a) Be a non-Chinese citizen;

- b) Be friendly to China, have no criminal record, abide by the laws and regulations of China and the rules and regulations of the Host Institution;
- c) Be in good physical and mental health, be in good academic and behavioral standing;
- d) Be interested in Chinese language education and related work;
- e) Be aged between 18 and 35 on September 1, 2024. The maximum age limit for in-service Chinese teachers may be extended to 45.
- f) Recommending institute is necessary.

II. CATEGORIES AND QUALIFICATIONS

a) Scholarship for Master's Degree in International Chinese Language Education

The program commences in September 2024, and the scholarship is provided for a maximum of two academic years.

Applicants shall hold a Bachelor's degree. Applicants shall have a minimum score of 210 on the HSK Test (Level 5) and 60 on the HSKK Test (Intermediate Level).

Priority will be given to applicants who may provide an employment contract with a teaching institution upon completing their studies in China or proof to the same effect.

b) Scholarship for One-Year Study Program

The program commences in September 2024, and the scholarship is provided for a maximum of eleven months. International students who have benefited from similar scholarships are not eligible.

i. Chinese Language and Literature

Applicants shall have a minimum score of 180 on the HSK Test (Level 4) and 60 on the HSKK Test (Intermediate Level).

ii. Chinese Language Study

Applicants shall have a minimum score of 210 on the HSK test (Level 3). Priority will be given to applicants who provide an HSKK test score.

c) Scholarship for a One-Semester Study Program

The program commences either in September 2024 or March 2025, and the scholarship is provided for a maximum of five months. **Applicants holding the X1 or X2 visa are not eligible.** Applicants shall have a minimum score of 180 on the HSK Test (Level 3), and an HSKK Test score is required. (Chinese Language and Literature)

III. Scholarship Coverage and Standard

The scholarship supports tuition, accommodation, living allowance (excluding four-week study program students), and comprehensive medical insurance.

a) Tongji University uses the tuition fees for the education and management of scholarship recipients, cultural programming, and HSK tests. The scholarships for online programs provide support for tuition fees only.

b) Tongji University generally provides scholarship recipients with free on-campus accommodation, mostly double rooms, arranged on a first-come-first-served basis. Scholarship students may live in off-campus flats and are entitled to an accommodation allowance of RMB 700 per person/month, if there is no housing available on campus, upon application and approval from Tongji University.

c) The living allowance is paid to the scholarship recipients by Tongji University every month. The monthly allowance for undergraduates, one-year study program students, and one-semester study program students is RMB 2,500 per person; that for master's students in International Chinese Language Education is RMB 3,000 per person.

Scholarship recipients must register with the university within the period stipulated in the Letter of Admission. Otherwise, the scholarship will be revoked.

Students registered before the 15th (inclusive) of the month are entitled to the full allowance of that month, while those who are registered after the 15th are entitled to half of the amount.

If a scholarship recipient leaves China for more than 15 days for personal reasons during the study period (excluding summer and winter vacations), the living allowance during the period of absence from China will be suspended.

If a scholarship recipient is suspended or withdrawn from school for personal reasons or is subject to disciplinary action by Tongji University, the living allowance from the date of suspension, withdrawal, or notification of disciplinary action will be suspended.

The living allowance for graduating students is paid half a month after the graduation date set by Tongji University.

d) The comprehensive medical insurance is purchased by Tongji University by applicable regulations on overseas students stipulated by the Ministry of Education of China. The insurance premium for one-semester study program students is RMB 400 CNY per person, and that for students studying more than one year is RMB 800 per person/year.

IV. Program Schedule

Category	Date of Entry	Date of Graduation	Application Period
Master's Degree in International Chinese Language Education	in September 2024	in July 2026	March 1 to May 10, 2024
One-Academic-Year	in September 2024	in July 2025	March 1 to May 10, 2024

One-Semester	in September 2024	in January 2025	March 1 to May 10, 2024
	in March 2025	in July 2025	September 25 to October 25, 2024

V. Application Procedures

- a) Online registration will be available from March 1, 2024, on the International Chinese Language Teachers Scholarship website (<http://www.chinese.cn>). You may search for Recommending Institutions and Host Institutions; submit application materials online; and track the application process. The successful applicant must confirm with Tongji University to go through the procedures of studying in China, print out the scholarship certificate online, and register at Tongji University on the designated date as per the Letter of Admission.
- b) All applicants should also log onto the website of Tongji University (<http://study-info.tongji.edu.cn>), fill out the “Application Form for International Students of Tongji University”, and attach the electronic files of the following materials **before the deadline**. (No need to pay the registration fee online.) Tongji University will verify application materials online and select outstanding applicants before the deadline.
- c) CLEC will entrust an expert panel to review the applications. Decisions will be based on HSK and HSKK levels and scores, geographical distribution, and other factors. The results will be published about three months before the program starts.
- d) After confirming with the successful applicants, Tongji University will post a Letter of Admission, Visa Application Form for Foreigners to Study in China (JW202 Form), and other relevant documents to Recommending Institutions or

applicants. The scholarship applicants could print their scholarship certificates online.

VI. POLICIES REGARDING IN-SERVICE CHINESE LANGUAGE TEACHERS AND CHINESE BRIDGE WINNERS

a) In-Service Chinese Language Teachers

In-service Chinese language teachers need to provide proof of employment and a letter of recommendation from the employer.

b) Chinese Bridge Winners

Applicants who have received the International Chinese Language Teachers Scholarship Certificate during Chinese Bridge competitions may submit their application documents along with their scholarship certificates to Tongji University directly at the International Chinese Language Teachers Scholarship website.

For any further inquiries, please contact chinesebridge@chinese.cn.

VII. Application Materials

A. For all applicants:

- a) A scanned copy of the passport photo page;
- b) A scanned copy of score reports of the HSK and HSKK tests (within the two-year validity);
- c) A reference letter by the head of the Recommending Institution;
- d) Physical health report issued within the last six months or valid Chinese visa

B. For **Master's Degree** scholarship program applicants:

- e) A certification of the highest education diploma (or proof of expected graduation) ;

f) An official academic transcript. If the official transcript is not in Chinese or English, the original notarized translated document must be submitted.

g) 2 reference letters from professors or associate professors. (Original version, signature, and contact information are necessary).

h) Personal statement. (Please download the template here:

<https://study.tongji.edu.cn/tongjidaxueyanjiushengshenqingxueshenggerenchshu.docx>).

i) Catalogue and abstract of published papers, and other documents that can prove academic ability.

j) Applicants currently working as Chinese language teachers shall provide proof of employment as well as a reference letter from the employer.

k) Priority will be given to applicants who may provide a work contract with a teaching institution upon completing their studies in China or proof to the same effect.

* In addition to the application materials mentioned above, the university may require applicants to provide supplementary materials, depending on the circumstances.

You need to upload all the material on our online application system. When uploading, files without corresponding categories should belong to other supporting materials.

When the fall semester begins, you shall bring the documents and certificates with you for further checking. Detailed information will be listed on our Registration Guide and will be sent out with the admission notice. Your admission will be canceled if your documents are found to be fake.

VIII. Others

a) Please contact iss@tongji.edu.cn for curriculum and course

b) Degree students are subject to the annual assessment according to the *Annual Assessment Procedures of the International Chinese Language Teachers Scholarship*.

c) Students who fail to pass the pre-enrollment medical examination, withdraw from

school before completing the program, fail to register at the university without prior permission, or suspend their studies will be disqualified for the scholarship.

More information

The International Chinese Language Teachers Scholarship website:

<http://www.chinese.cn>

International Student Service System of Tongji University:

<http://study-info.tongji.edu.cn>

Study & campus life at Tongji:

<http://study.tongji.edu.cn/>

<http://is.tongji.edu.cn>

Address:

Room 206, International School of Tongji University, 1239 Siping Road, Shanghai,
P.R. China, 200092

Contact Person: Ms. Yao

TEL: 0086-21-65981978

Email: iss@tongji.edu.cn ; 16065@tongji.edu.cn